

## RECORD OF BID SOLICITATION

Place Check Mark in Applicable Box:

Formal\_\_\_\_\_

Informal\_\_\_\_\_

Date Bids Requested \_\_\_\_\_

Opened \_\_\_\_\_

Requisitioned By \_\_\_\_\_

Department \_\_\_\_\_

Item (s) Requested:

\_\_\_\_\_  
\_\_\_\_\_

Account/Object Code Number: \_\_\_\_\_

P.O. Number (FMS Use): \_\_\_\_\_

Vendors Solicited

Bid Price

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Recommendation for Contract Award: \_\_\_\_\_

Basis of Recommendation for Contract Award: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Submitted by:

Approved By:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_